

## STOWAWAYS QUESTIONNAIRE

The questionnaire consists of two pages. Both pages to be completed as accurately as possible once a stowaway is found. For each stowaway use a separate questionnaire.

Vessel:
Owners:
Managers:

### PERSONAL INFORMATION

01	Surname:	19	Seaman's book no.:
02	First name:	20	When issued:
03	Other name:	21	Where issued:
04	Date of birth:	22	Issued by:
05	Place of birth:	23	Emergency passport no.:
06	Nationality:	24	When issued:
07	Religion:	25	Where issued:
08	Tribe:	26	Issued by:
09	Chief:	27.1	When embarked:
10	Sub-Chief:	27.2	Where embarked:
11	Passport no.:	28.1	When discovered:
12	When issued:	28.2	Where discovered:
13	Where issued:	29	When landed:
14	Issued by:	30	Where landed:
15	ID card no.:	31	Address (house no, street, city, PO Box, tel.no
16	When issued:		
17	Where issued:		
18	Issued by:		

### PHYSICAL MARKS AND CHARACTERISTICS

32	Height (cm):	37	Colour of skin:
33	Weight (cm):	38	Marks (scars, tattoos):
34	Complexion:	38.1	
35	Colour of eyes:	38.2	
36	Colour of hair:	38.3	

### MARITAL STATUS

39	Married:	42	Place of birth:
40	Name of spouse:	43	Address:
41	Date of birth:		

### CHILDREN

44	Name:	Date of birth:	Place of birth:
44.1			
44.2			
44.3			

### PARENTS

45	Surname of father:	50	Surname of mother:
46	First names of father:	51	First names of mother:
47	Date of birth (age):	52	Date of birth (age):
48	Place of birth:	53	Place of birth:
49	Address:	54	Address:

Questionnaire to be continued on next page

Stowaways questionnaire continued

**SIBLINGS**

55	Brothers: Name	Date of birth:	Place of birth:
55.1			
55.2			
55.3			
55.4			
55.5			
56	Sisters: Name	Date of birth:	Place of birth:
56.1			
56.2			
56.3			
56.4			
56.5			

**OTHER RELATIVES**

57	Relationship, name, date of birth, place of birth, address:		
	Name:	Date of birth:	Place of birth:
57.1			
57.2			
57.3			
57.4			
57.5			

**PROFESSIONAL CAREER, EDUCATION**

58	Profession(s):		62	School (name of school, address):
59	Languages spoken:		62.1	
60	Languages written:		62.2	
61	Employer:		63	Headmaster:
61.1			64	Teachers:
61.2				

**OTHER INFORMATION**

65	Reason for stowing away:
66	Intention (willing to be repatriated?):
67	Remarks/history:
68	Method of gaining access to the ship (container):

Crew have notified stowaway(s) of GDPR                      YES

Date of completion of questionnaire: _____	Interviewer: _____
--	--------------------

## **Notice about processing of personal data in accordance with the EU General Data Protection Regulations 2016/679**

We in our capacity as the agent of Gard P. & I. (Bermuda) Ltd/Assuranceforeningen Gard – gjensidig (hereinafter called the “Association”) will, in compliance with, the information requirements of the Association and/or Gard AS as Controller(s) set out in Articles 13 and 14 of the EU General Data Protection Regulations 2016/679 as implemented in Norway (hereinafter referred to as the “GDPR” or the “Regulation”), inform you of Data Subject’s rights.

For ease of reference, we shall highlight the following:

### **1. Identity and contact details of the Association and Gard AS**

The Controller as defined in GDPR is in this case  
(*fill in the name of the Gard risk carrier*).

Its address and contact details are as follows:

*(Fill in name of Gard risk carrier)*  
Kittelsbuktheien 31,  
NO – 4836 Arendal  
P. O. Box 789 Stoa  
NO – 4809 Arendal  
Norway  
[www.gard.no](http://www.gard.no)

The Controller’s representative in this case is Gard AS. Its address and contact details are as follows:

Gard AS  
Kittelsbuktheien 31,  
NO – 4836 Arendal  
P. O. Box 789 Stoa  
NO – 4809 Arendal  
Norway  
[www.gard.no](http://www.gard.no)

### **2. Data Protection Officer**

The contact details of the Data Protection Officer in Gard AS are as follows:

Thor Magnus Berg, Head of Compliance and Quality Management  
Tel. work+47 37 01 92 13  
  
[thor.magnus.berg@gard.no](mailto:thor.magnus.berg@gard.no)  
P.O. Box 789 Stoa  
NO – 4809 Arendal

### **3. Purpose of processing personal data**

Processing personal data in this case is required for the handling of the Insurance Claim, including determining whether the owner of the Ship is liable to you and whether and to what extent the owner has a right to be indemnified in respect of the Insurance Claim under the relevant contract of insurance taken out with the Association.

### **4. Legal basis for processing of personal data**

The legal basis for processing personal data for the above purpose is GDPR article 6.1 (c) stating that processing is lawful when necessary for compliance with legal obligations (here the contract of insurance) to which the controller is subject. Further, processing of sensitive personal data as set out in GDPR article 9 is permitted because it is necessary for the establishment, exercise or defense of a legal claim.

#### **5. Storage of personal data**

The personal data will be stored for as long as it is deemed necessary for the purpose of handling the Insurance Claim and as long as it is required in order for the Association and/or Gard AS to comply with statutory requirements as to accounting and regulatory reporting.

#### **6. Rights of the Data Subject to lodge a complaint with supervisory authority**

In your capacity as the Data Subject, you have a right to request access to and rectification of personal data in our possession. You also have a right to lodge a complaint with the relevant supervisory authority.

As to further details regarding your rights as Data Subject as defined in the GDPR, we refer to Chapter III of the Regulation. A copy of the Regulation is available on request.

This message shall not be treated as an admission of liability of the owner of the Ship and/or the Association and/or Gard AS.